PRIVACY POLICY FOR GENERATION CONGREGATION (GENCON) MANAGEMENT SYSTEM

1. **Introduction**

   At GenCon we are dedicated to safeguarding your privacy. This Privacy Policy explains how we collect, use, and protect personal information within our Church Management System, which is accessible only to authorized administrators.

2. **Information We Collect**

   We collect and store data relevant to church activities, including:

   - **Member Information:** Name, contact details, date of birth, and other details provided by members.

   - **Group Information:** Group affiliations, participation records, and relevant group activities.

   - **Administrative Notes:** Information added by administrators for church management purposes.

3. **Purpose of Data Collection**

   The collected information is used to:

   - Maintain accurate church membership records.

   - Manage groups, events, and church-related activities.

   - Facilitate effective communication within the church.

   - Ensure efficient administration of church operations.

4. **Access and Data Management**

   - Only authorized administrators have access to the Church Management System.

   - Data is securely stored and managed following our church's data protection guidelines.

   - Member data is not accessible to members or third parties through a portal currently.

5. **Data Security**
   We implement industry-standard security measures, including encryption, to protect personal data from unauthorized access, loss, or misuse.

6. **Your Rights**
   While members cannot access the system directly, they retain rights over their personal data, including:

   - **Review and Access:** Members can request a copy of the information stored about them.

   - **Correction:** Members can request updates or corrections to their data.

   - **Deletion:** Members can request the deletion of their personal data, subject to legal or operational requirements.

7. **Contact Information**
   If you have questions about this Privacy Policy or wish to exercise your data rights, please contact us at generationcongregation@gmail.com.